

FINANCE DIVISION - ACCOUNTS BRANCH

7 November - 13 November 1956

ACTIVITY REPORT

CONFIDENTIAL

On Hand 239 Received 1,100 Processed 1,142 197

Vouchers:

Transactions:

Accts	13th	Total
144.1	99	99
144.2	13	13
142.1	1	1
142.2	4	4
Others	31	31
Cash		49
		<u>197</u>

JOB NO. _____ BOX NO. _____ FLD NO. / DOC. NO. 5 NO CHANGE
 IN CLASS/ /DECLASS/ /CLASS CHANGED TO: TS S C RET. JUST 22
 NEXT REV DATE 10 / 17/1/80 DATE 17/1/80 REVIEWER 606.199 TYPE DOC. 03
 NO. PGS 1 CREATION DATE _____ ORG COMP 38 OPI 30 ORG CLASS S
 REV CLASS C REV COORD. _____ AUTH: HR 70-3

Number of Bureau Schedules

-0- 27 2 25

Monthly Reconciliation to be performed in connection with Finance and Stock Control of Property:

A. Headquarters:

1. General Ledger & Stock Status Value Reports reconciled thru:

30 September 1956

B. Far East:

1. FE's General Ledger & Monthly IBM Listings reconciled thru:

August 1956

C. Hdqts. & FE Reciprocal Accts. (168, 368, 195, & 495):

1. Shipments from Hdqts. reconciled thru:
2. Cash Procurement reconciled thru:
3. Theatre Command Procurement reconciled thru:

July 1956

30 April 1956

August 1956

Accounts Payable Documents Unliquidated in Accounts Payable Trial Balance of 1 October 1956

2,514*

Number of Adjustment Vouchers on hand in Accounts Receivable-0-

39 39 -0-

Class "A" Accountings:

- A. Number in Accounts Branch
- B. Number on hand 30 days or more

23 8 8 23
-0-

T/A's in Finance Division:

- A. Number in Accounts Branch Payroll
- B. Number in Accounts Branch
- C. Number with Certifying Officer & Area B/F Officer

342 105 102 345
6
34
305
345

Ledger Postings:

- A. Date of Last General Ledger Posting
- B. Date of Last Detail Posting
- C. Number of days on hand - General Ledger Posting
- D. Number of days on hand - Detail Posting

30 November 1956
30 November 1956

-0-
-0-

25X1A9a
Acting Chief, Accounts Branch

Use Weekly Activity Report for period
17 - 23 October 1956

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